



REGISTRATION CHECKLIST

If you are a new resident applying for a Texas Title or Texas Registration:

1. Fill out the Customer Contact Information Form
2. Fill out the "Application for Texas Certificate of Title where circled."
 - a. If the vehicle is in more than one name, then both names and signatures have to be on this form.
3. Fill out the "Application for Registration Purposes ONLY" where circled
 - a. The form is only needed if you do not have a title, or you are choosing to keeping your title in a previous state.
 - b. If the vehicle is in more than one name, then both names and signatures have to be on this form.
4. Provide your Title or Registration from your previous state.
5. Provide the original "Vehicle Inspection Report." (VIR) You can get this by passing a vehicle safety inspection.
6. Lastly, provide your current Texas automobile insurance and driver's license.

If you are paying by Credit or Debit card: \$260.86*

If you are paying with Cash or Check \$247.00*

If you are paying by check, please include a driver's license number with state and two telephone numbers. Checks must have your new Bexar county address on it and paid to the order of Texas Tag and Title

* Prices include the \$2.00 off discount.

** Prices subject to change

Texas Tag & Title
2960 Pat Booker Road
Universal City, TX 78148
(210) 566-3525

Texas Tag & Title
10480 Culebra Road
San Antonio, TX 78251
(210) 520-0006

RVD 03/27/2019

Application for Texas Title and/or Registration

Applying for (please check one): <input type="checkbox"/> Title & Registration <input type="checkbox"/> Title Only <input checked="" type="checkbox"/> Registration Purposes Only <input type="checkbox"/> Nontitle Registration						TAX OFFICE USE ONLY	
For a corrected title or registration, check reason: <input type="checkbox"/> Vehicle Description <input type="checkbox"/> Add/Remove Lien <input type="checkbox"/> Other: _____						County: _____ Doc #: _____ <input type="checkbox"/> SPV <input type="checkbox"/> Appraisal Value \$ _____	
(1) Vehicle Identification Number		(2) Year	(3) Make	(4) Body Style	(5) Model	(6) Major Color	7. Minor Color
8. Texas License Plate No.		(9) Odometer Reading (no tenths)		10. This is the Actual Mileage unless the mileage is: <input type="checkbox"/> Not Actual <input type="checkbox"/> Exceeds Mechanical Limits <input type="checkbox"/> Exempt		(11) Empty Weight	12. Carrying Capacity (if any)
(13) Applicant Type <input type="checkbox"/> Individual <input type="checkbox"/> Business <input type="checkbox"/> Government <input type="checkbox"/> Trust <input type="checkbox"/> Non-Profit						(14) Applicant Photo ID Number or FEIN/EIN	
(15) ID Type <input type="checkbox"/> U.S. Driver License/ID Card (issued by: _____) <input type="checkbox"/> NATO ID <input type="checkbox"/> U.S. Dept. of State ID <input type="checkbox"/> Passport (issued by: _____) <input type="checkbox"/> U.S. Military ID <input type="checkbox"/> U.S. Dept. of Homeland Security ID <input type="checkbox"/> U.S. Citizenship & Immigration Services/DOJ ID <input type="checkbox"/> Other Military Status of Forces Photo ID							
(16) Applicant First Name (or Entity Name)		Middle Name		Last Name		Suffix (if any)	
(17) Additional Applicant First Name (if applicable)		Middle Name		Last Name		Suffix (if any)	
(18) Applicant Mailing Address		City		State		Zip	
20. Previous Owner Name (or Entity Name)		(City)		(State)		19. Owner County of Residence	
23. Renewal Recipient First Name (or Entity Name) (if different)		Middle Name		Last Name		Suffix (if any)	
24. Renewal Notice Mailing Address (if different)		City		State		Zip	
25. Applicant Phone Number (optional)		26. Email (optional)				27. Registration Renewal eReminder <input type="checkbox"/> Yes (Provide Email in #26)	
28. Vehicle Location Address (if different)		City		State		Zip	
29. Multiple (Additional) Liens <input type="checkbox"/> Yes (Attach Form VTR-267)		30. Electronic Title Request <input type="checkbox"/> Yes (Cannot check #29)		31. Certified/eTitle Lienholder ID Number (if any)		(32) First Lien Date (if any)	
(33) First Lienholder Name (if any)		Mailing Address		City		State	
34. Check only if applicable: <input type="checkbox"/> I hold Motor Vehicle Retailer's (Rental) Permit No. _____ and will satisfy the minimum tax liability (V.A.T.S., Tax Code §152.046(c)) <input type="checkbox"/> I am a dealer or lessor and qualify to take the Fair Market Value Deduction (V.A.T.S., Tax Code, §152.002(c)). GDN or Lessor Number _____		MOTOR VEHICLE TAX STATEMENT 35. Trade-In (if any) Year Make Vehicle Identification Number <input type="checkbox"/> Yes (Complete)					
37. Check only if applicable: <input type="checkbox"/> (a) Sales Price (\$ _____ rebate has been deducted) \$ _____ <input type="checkbox"/> (b) Less Trade-in Amount, described in Item 35 above \$ _____ <input type="checkbox"/> (c) For Dealers/Lessors/Rental ONLY – Fair Market Value Deduction, described in Item 35 above \$ _____ <input type="checkbox"/> (d) Taxable Amount (Item a minus Item b or Item c) \$ _____ <input type="checkbox"/> (e) 6.25% Tax on Taxable Amount (Multiply Item d by .0625) \$ _____ <input type="checkbox"/> (f) Late Tax Payment Penalty <input type="checkbox"/> 5% or <input type="checkbox"/> 10% \$ _____ <input type="checkbox"/> (g) Tax Paid to _____ (STATE) \$ _____ <input type="checkbox"/> (h) AMOUNT OF TAX AND PENALTY DUE (Item e plus Item f minus Item g) \$ _____		SALES AND USE TAX COMPUTATION <input checked="" type="checkbox"/> \$90 New Resident Tax – (Previous State) _____ <input type="checkbox"/> \$5 Even Trade Tax <input type="checkbox"/> \$10 Gift Tax – Use Comptroller Form 14-317 <input type="checkbox"/> \$65 Rebuilt Salvage Fee <input type="checkbox"/> 2.5% Emissions Fee (Diesel Vehicles 1996 and Older > 14,000 lbs.) _____ <input type="checkbox"/> 1 % Emissions Fee (Diesel Vehicles 1997 and Newer > 14,000 lbs.) _____ <input type="checkbox"/> Exemption claimed under the Motor Vehicle Sales and Use Tax Law because: _____ <input type="checkbox"/> \$28 or \$33 Application Fee for Texas Title (Contact your county tax assessor-collector for the correct fee.)					
CERTIFICATION – State law makes falsifying information a third degree felony I hereby certify all statements in this document are true and correct to the best of my knowledge and belief, and I am eligible for title and/or registration (as applicable).							
Signature(s) of Seller(s), Donor(s), or Trader(s)				Printed Name(s) (Same as Signature(s))		Date	
Signature of Applicant/Owner				Printed Name (Same as Signature)		Date	
Signature(s) of Additional Applicant(s)/Owner(s)				Printed Name(s) (Same as Signature(s))		Date	

Application for Texas Title and/or Registration

General Instructions

With a few exceptions, you are entitled to be informed about the information the department collects about you. The Texas Government Code entitles you to receive and review the information and to request that the department correct any information about you that is deemed incorrect. Please contact the Texas Department of Motor Vehicles at 1-888-368-4689 or 512-465-3000 for details.

This form must be completed and submitted to your county tax assessor-collector accompanied by any required application fee, supporting documents, registration fee, if applicable, and any motor vehicle tax due. An application form may be reproduced or faxed. A completed form must contain the original signature of the buyer. The seller's signature may be reproduced or faxed. All title applications must include one of the government-issued photo IDs listed in Box 15. Detailed instructions for completing this form are located in the *Detailed Instructions for Application for Texas Title and/or Registration* (Form VTR-130-UIF).

AVAILABLE HELP

- For assistance in completing this form, contact your county tax assessor-collector.
- For information about motor vehicle sales and use tax or emission fees, contact the Texas Comptroller of Public Accounts, Tax Assistance Section, at 1-800-252-1382 toll free nationwide or call 512-463-4600.
- For title or registration information, contact your county tax assessor-collector or the Texas Department of Motor Vehicles at 1-888-368-4689 or 512-465-3000.

Additional Details

Title Only: License plates and registration insignia previously issued for this motor vehicle must be surrendered in accordance with Transportation Code §501.0275, if applicable, unless this vehicle displays a license plate under an applicable status of forces agreement. The following types of vehicles are not eligible for Title Only: construction machinery (unconventional vehicles), water well drilling units, machinery used exclusively for drilling water wells, construction machinery not designed to transport persons or property, implements of husbandry, farm equipment (including combines), golf carts, slow moving vehicles, or any vehicle with a suspended or revoked title.

Registration Purposes Only: Do not surrender an original out of state title with this application. A Texas title will NOT be issued for a vehicle applying for Registration Purposes Only. The receipt issued upon filing this application will serve as the registration receipt and proof of application for Registration Purposes Only.

- **Foreign Vehicles:** Foreign vehicles applying for Registration Purposes Only must attach DOT Form HS-7 or U.S. Customs Form CF-7501 to indicate the vehicle is: 1) over 25 years old, or 2) complies with Federal Motor Vehicle Safety Standards, or 3) is being imported in the United States for a temporary period by a nonresident or a member of the armed forces of a foreign country on assignment in the U.S., and does not conform to the Federal Motor Vehicle Standards and cannot be sold in the U.S.

Nontitle Registration: Certain trailers, farm equipment, construction machinery, oil well servicing machinery, water well drilling units, etc. are either exempt from, or not eligible for title, but are eligible for, or required to, obtain registration or a specialty plate in order to operate on the highway. Applicants should mark this box only when applicable. **Note:** A lien cannot be recorded on this type of application.

Out of State Vehicles: Self-certification of the Vehicle Identification Number (VIN) is allowed if a VIN verification form issued by a Texas state-approved safety inspection station is not included with the submission of this application if the applicant certifies the vehicle is located out of state. See *Vehicle Identification Number Certification* (Form VTR-270) for more information.

Notice

- The sales and use tax must be paid to the county tax assessor-collector within 30 days from the date of purchase or entry of the vehicle into Texas.
- A \$2.50 transfer fee is paid to transfer current registration to the new owner in addition to the title application fee and other applicable fees. If the registration is not current, full registration fees are due unless applying for Title Only.
- A 6.25 percent motor vehicle sales and use tax is imposed on the sales price (less trade-in allowance) of motor vehicles for use in Texas or a motor vehicle purchased outside of the state and later brought into this state by a Texas resident.
- Standard Presumptive Value (SPV) applies to private-party sales of most used motor vehicles purchased or brought into Texas. The tax is computed on the greater of the sales price or 80 percent of the SPV on the day of title application.
- New Texas residents are subject to a \$90 use tax on a vehicle brought into this state that was previously registered to the new resident in another state or foreign country. This is in lieu of the 6.25 percent use tax imposed on a Texas resident.
- A \$10 gift tax is due when a person receives a motor vehicle as a gift from an immediate family member, guardian, or a decedent's estate. A vehicle donated to, or given by, a non-profit service organization qualifying under IRC 501(c)(3) is also taxed as a gift. Both donor and recipient must sign the Comptroller's joint affidavit, *Affidavit of Motor Vehicle Gift Transfer* (Form 14-317). The affidavit and the title application must be submitted in person by either the donor or recipient.
- A transaction in which a motor vehicle is transferred to another person without payment of consideration and one that does not qualify as a gift described above is a sale and will be subject to tax calculated on the vehicle's standard presumptive value.
- A late penalty equal to 5 percent of the tax will be charged if the tax or surcharge is paid from 1 to 30 calendar days late. If more than 30 calendar days late, the penalty will be 10 percent of the tax; minimum penalty is \$1.
- In addition to the late tax payment penalty, Texas Transportation Code provides for an escalating delinquent transfer penalty of up to \$250 for failure to apply for title within 30 days from the date of title assignment. Submit this application along with proper evidence of ownership and appropriate valid proof of financial responsibility such as a liability insurance card or policy.
- All new residents applying for a Texas title and registration for a motor vehicle must file at the county tax assessor-collector of the county in Texas where the applicant resides within 30 days of establishing residency. Texas law requires that all vehicles previously registered and titled or registered in another state or country be inspected for safety and the vehicle identification number verified before such vehicles may be registered in Texas. These inspections must be made by a state appointed safety inspection station that will complete a Texas Vehicle Inspection Report. This form must be submitted to the county tax assessor-collector with your application for registration and Texas title.



Application for Registration Purposes Only

VTR-272
(Rev. 11/09)
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For vehicles titled outside Texas that are to be registered in Texas

Do not surrender an original out-of-state title with this application.

Submit the completed application, a photocopy of proof of liability insurance, and other applicable documentation (see page 2), to your local county tax assessor-collector's office. A list of county tax offices may be found at our Web site: www.txdmv.gov.

NOTE: A Texas certificate of title will not be issued for the vehicle described below. The receipt issued upon filing this application will serve as your registration receipt and proof of application for registration only.

APPLICANT INFORMATION - Type or print only				
Last Name		First Name		Middle Initial
Address		City	State	Zip Code
Day Phone		E-mail		
Name of Lienholder (as shown on Out-of-State Title)		Lienholder Address		
City		State	Zip Code	
VEHICLE AND TITLE INFORMATION				
Out of State Plate	State of Issuance	Year	Make	Body Style
Vehicle Identification Number		Out-of-State Title Number	Title issued by State/Country of	
AFFIDAVIT - State law makes falsifying information on this application a third-degree felony.				
My signature indicates the information above is true and correct.				
Owner/Agent Signature _____ Date _____				
<input type="checkbox"/> Check if the vehicle is located outside Texas, is eligible for registration and you <u>confirmed</u> the Vehicle Identification No.				
IMPORTANT: Self-certification of the Vehicle Identification Number (VIN) is allowed for military personnel, students and owners of apportioned vehicles if a VIN verification form issued by a Texas state-approved safety inspection station is not included with the submission of this application. See page 2 for more information. I declare that:				
<ul style="list-style-type: none">• In making this self-certification, I physically inspected the vehicle described above and found the permanent Vehicle Identification Number to be as indicated on this application.• At the time this vehicle is being registered in Texas, the vehicle is not located in Texas, and is exempt from the Safety Inspection requirements of Texas.• I am submitting a photocopy of my evidence of ownership to verify that I am the vehicle owner, or authorized agent of the vehicle owner. Mark the photocopied evidence as a "COPY".				
FOREIGN VEHICLE - If you have imported the vehicle, check all that apply:				
I declare the above described vehicle on which I am requesting issuance of Registration Purposes Only qualifies under the following provisions as referenced by the attached DOT Form HS-7 or U.S. Customs Form CF7501:				
<input type="checkbox"/> Vehicle is 25 or more years old.				
<input type="checkbox"/> Vehicle complies with all Federal Motor Vehicle Safety Standards.				
<input type="checkbox"/> Vehicle was imported into the United States for a temporary period by a nonresident, does not conform to the Federal Motor Vehicle Standards, and cannot be sold in the U.S. VALID FOR ONE REGISTRATION PERIOD ONLY.				
<input type="checkbox"/> Vehicle was imported into the U.S. by a member of the armed forces of a foreign country on assignment in the U.S., does not conform to Federal Motor Vehicle Standards, and cannot be sold in the U.S.				
<input type="checkbox"/> Other.				

Instructions on page 2 for military, students, and owners of apportioned and foreign vehicles.